

SURREY COUNTY COUNCIL

FORWARD PLAN

JUNE 2010 - SEPTEMBER 2010

Surrey County Council's Forward Plan sets out the decisions that the Cabinet or individual Cabinet Members will be taking over the next four months.

NB (i) Representations in respect of any of these decisions should be made to the Cabinet Member or contact officer

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item			
CAE	CABINET (SPECIAL MEETING) – 2 JUNE 2010										
02/06/10	Review of local bus services in Surrey: new routes in phase 1 review areas	On the basis of the decisions 'in principle' taken on 02/03/10: (i) to agree the final list of main network bus routes in phase 1 areas to be subsidised from September 2010 (ii) to agree any consequential actions needed to support changes in phase 1 bus provision	Cabinet	lan Lake, Cabinet Member for Transport	Peter Wylde 020 8541 9925 Trevor Pugh, Strategic Director for Environment & Infrastructure lain Reeve, Head of Transport for Surrey	CLT, Transportation Select Committee, relevant local committees	Report plus annexes	Moved from 18/05/10			

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Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
CAE	BINET MEM	BER DECISIONS -	2 JUNE	2010				
02/06/10	Budget Report	To approve the revenue budget virements and capital reprofiling	Cabinet Member	Relevant Cabinet Member (in consultation with David Hodge, Deputy Leader)	Kevin Kilburn / Verity Royle 020 8541 9207 / 9225 Julie Fisher, Strategic Director for Change & Efficiency Phil Walker, Head of Finance		Report	

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02/06/10	Acorns Infant / Brockham Primary Schools	(i) To make the decision on whether to approve the amalgamation of the Acorns Infant School and Brockham Primary School, and, if so, (ii) to approve the closure of Acorns Infant School	Cabinet Member and Leader	(i) Peter Martin, Cabinet Member for Children and Learning (ii) Andrew Povey, Leader	Mark Burton, 020 8541 9142 Andy Roberts, Strategic Director Children, Schools and Families Nick Wilson, Deputy Director Schools, Colleges and	Report	
02/06/10	Hamsey Green Infant and Junior Schools	(i) To make the decision on whether to approve the amalgamation of Hamsey Green Infant and Junior Schools, and, if so, (ii) to approve the closure of Hamsey Green Junior School	Cabinet Member and Leader	(i) Peter Martin, Cabinet Member for Children and Learning (ii) Andrew Povey, Leader	Mark Burton, 020 8541 9142 Andy Roberts, Strategic Director Children, Schools and Families Nick Wilson, Deputy Director Schools, Colleges and Learning	Report	

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02/06/10	Approval of loan to the Royal Alexandra and Albert School	To approve a loan to the Royal Alexandra and Albert School to fund expenditure on heating and lighting controls in order to reduce energy usage and carbon emissions. The loan would be funded by a loan of equal value to the council from SALIX	Cabinet Member	Peter Martin, Cabinet Member for Children and Learning	Keith Atkins 020 8541 8993 Andy Roberts, Strategic Director Children, Schools and Families Nick Wilson, Deputy Director Schools, Colleges and Learning	Report	
02/06/10	Aiming High for Disabled Children – Capital Grant Funding 2010/11	To ensure that the capital grants are utilised fully and within the grant criteria, the Cabinet Member is asked to approve the draw down of the Aiming High for Disabled Children Capital Grant from the 2010/11 ring-fenced allocation. The Cabinet Member is also asked to note and approve the priorities applied when considering grant applications	Cabinet Member	Peter Martin, Cabinet Member for Children and Learning	Alison Parker 01737 737152 Andy Roberts, Strategic Director Children, Schools and Families Caroline Budden, Assistant Director Children's Services and Safeguarding	Report	New

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02/06/10	Extension of SAVI contract	To approve the extension of the contract with Surrey Association for Visual Impaired (SAVI) for 2x mobility officers for the visually impaired Part 2	Cabinet Member	Peter Martin, Cabinet Member for Children and Learning	Judy Sanderson 01483 517847 Andy Roberts, Strategic Director Children, Schools and Families Nick Wilson, Deputy Director Schools, Colleges and Learning	Report	New
02/06/10	Contract for the provision of vehicles on short term hire	To seek approval to award a contract for 2 years, plus 2x1 year extensions for the provision of vehicles on short term hire Part 2	Cabinet Member	Tim Hall, Cabinet Member for Change & Efficiency	Peter Thompson 020 8541 8907 Julie Fisher, Strategic Director for Change & Efficiency Andrew Forzani, Acting Head of Procurement	Report	Moved from 05/05/10

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02/06/10	SE Regional Fire Service Contract for Respiratory Protective Equipment	To approve the preferred supplier to provide and maintain Respiratory Protective Equipment for SE Region Part 2	Cabinet Member	Kay Hammond, Cabinet Member for Community Safety	Mark Borland 020 8541 7028 Yvonne Rees, Strategic Director for Customers and Communities Russell Pearson, Chief Officer	Report	Moved from 05/05/10
02/06/10	St Polycarp's Catholic Primary School – Business case for Primary Capital Programme Project	To approve the business case and release of funding for the Primary Capital programme project	Cabinet Member	Tim Hall, Cabinet Member for Change & Efficiency	Sarah Rayner 020 8541 9946 Julie Fisher, Strategic Director for Change & Efficiency Alison Braithwaite, Head of Estates Planning & Management	Report	

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02/06/10	St Clement's Catholic Primary School – Business case for Primary Capital Programme Project	To approve the business case and release of funding for the Primary Capital programme project	Cabinet Member	Tim Hall, Cabinet Member for Change & Efficiency	Sarah Rayner 020 8541 9946 Julie Fisher, Strategic Director for Change & Efficiency Alison Braithwaite, Head of Estates Planning & Management	Report	
02/06/10	Provision of Training for the Institute of Leadership Management Training Programme	To approve the contract for the supply of Institute of Leadership management training Part 2	Cabinet Member	Tim Hall, Cabinet Member for Change & Efficiency	Bernice Milton 020 8541 9649 Julie Fisher, Strategic Director for Change & Efficiency Andrew Forzani, Acting Head of Procurement	Report	New

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02/06/10	Applications for Administration of Estates	To appoint lawyers in Legal Services to act as Surrey County Council's nominee and apply for grant of probate to administer estates Part 2	Cabinet Member	Tim Hall, Cabinet Member for Change & Efficiency	Jacky Edwards 020 8541 9745 Julie Fisher, Strategic Director for Change & Efficiency Ann Charlton, Head of Legal and Democratic Services		Report	New
02/06/10	Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member decision) Part 2	Cabinet	Tim Hall, Cabinet Member for Change & Efficiency	Steve Evans 020 8541 9327 Julie Fisher, Strategic Director for Change & Efficiency Alison Braithwaite, Head of Estates Planning & Management	Local Members	Report	

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Date	Title BINET – 29	Key Issue/Decision JUNE 2010	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
29/06/10	Leading the Way – Q4 Business report	To review the Council's overall progress at the end of the quarter on performance, finance, risk, workforce issues and customer feedback so that any necessary remedial actions can be agreed	Cabinet	David Hodge, Deputy Leader	Tim Yarnell 020 8541 7047 Susie Kemp, Assistant Chief Executive Liz Lawrence, Head of Performance and Audit		Report supported by 1 page corporate report card, Strategic Risk Register, key financial information	

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2009/10 outturn for revenue and capital budget • The treatment of individual budget variances and requests to write off debts • The draft report to Department for Communities and Local Government on Measuring Efficiency Strategic Director for Change and Efficiency Phil Walker, Head of Finance Finance
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29/06/10	Icelandic Banks Update	To consider: A report which sets out the current position regarding the council's deposits with Glintnir and Landsbanki Icelandic banks To endorse the council's ongoing participation in group recovery action in order to maximise the council's potential for recovery of its deposits Part 2	Cabinet	David Hodge, Deputy Leader	Tracey Milner 020 8541 9894 Julie Fisher, Strategic Director for Change and Efficiency Phil Walker Head of Finance	Report	
29/06/10	Revised Scheme of Delegation – further updates	To approve and where necessary recommend to Council, the revised Scheme of Delegation, which has been updated to reflect the recent changes in Council structure	Cabinet	Andrew Povey, Leader	Allan Wells 020 8541 7122 Susie Kemp, Assistant Chief Executive Ann Charlton, Head of Legal and Democratic Services	Report	Moved from 27/04/10

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29/06/10	Public Value Review of Services for Looked After Children	To consider the recommendations of the Public Value Review	Cabinet	Peter Martin, Cabinet Member for Children and Learning / Mary Angell, Cabinet Member for Children and Families	Yvonne Waltham / Alison Walker 01737 733971 Andy Roberts, Strategic Director for Children, Schools and Families Caroline Budden, Assistant Director Children's Services and Safeguarding		Report	Moved from 18/05/10
29/06/10	Public Value Review of Surrey Fire and Rescue Service	To consider the final report from the Public Value Review of the Surrey Fire and Rescue Service and approve the recommendations and action plan Part 2 annexe	Cabinet	Kay Hammond, Cabinet Member for Community Safety	Craig Chalmers 01483 794437 Yvonne Rees, Strategic Director for Customers & Communities Russell Pearson, Chief Fire Officer	CLT	Report	Moved from 18/05/10

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29/06/10	Parking Enforcement Procurement	To seek agreement to publish a notice in July as required to procure new arrangements for parking enforcement replacing the existing agency agreements with districts and boroughs that expire in April 2011	Cabinet	lan Lake, Cabinet Member for Transport	Richard Bolton 020 8541 7140 Trevor Pugh, Strategic Director for Environment & Infrastructure Jason Russell, Acting Head of Surrey Highways	Report	
29/06/10	Capital Programme 2010/11 – Bridge Strengthening	To approve the 2010/11 programme and budget allocation for the bridge strengthening and maintenance works on the highway network	Cabinet	lan Lake, Cabinet Member for Transport	Graham Cole 020 8541 7317 Trevor Pugh, Strategic Director for Environment & Infrastructure Jason Russell, Acting Head of Surrey Highways	Report	New

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29/06/10	Capital Programme 2010/11 – Walton Bridge	To approve the 2010/11 budget allocation for Walton Bridge project	Cabinet	lan Lake, Cabinet Member for Transport	Graham Cole 020 8541 7317 Trevor Pugh, Strategic Director for Environment & Infrastructure Jason Russell, Acting Head of Surrey Highways	Report	New
29/06/10	Capital Programme 2010/11 – Geotechnical Remedial Works	To approve the 2010/11 programme and budget allocation for the remedial earthworks on the highways network	Cabinet	lan Lake, Cabinet Member for Transport	Graham Cole 020 8541 7317 Trevor Pugh, Strategic Director for Environment & Infrastructure Jason Russell, Acting Head of Surrey Highways	Report	New

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29/06/10	Implementation of Surrey Rural Strategy 2010 - 2015	To consider whether the County Council should implement the Surrey Rural Strategy 2010 - 2015	Cabinet	Lynne Hack, Cabinet Member for Environment	Mike Dawson 020 8541 9404 Trevor Pugh, Strategic Director for Environment & Infrastructure Roger Hargreaves, Head of Environment	Report	Moved from 27/04/10
29/06/10	2009/10 Annual Governance Statement (AGS)	To consider the contents of the AGS and authorise the Leader of the Council and the Chief Executive to sign the statement on behalf of the County Council ready for publication with the financial statements for 2009/10	Cabinet	Tim Hall, Cabinet Member for Change & Efficiency	Cath Edwards 020 8541 9193 Julie Fisher, Strategic Director for Change & Efficiency Phil Walker, Head of Finance	Report	

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29/06/10	Data Centre Replacement Project	The current County Hall Data Centre is not fit for purpose. This report will identify various options to deliver a solution with associated costs, benefits and issues to enable Cabinet to approve a proposed Data Centre solution Part 2	Cabinet	Tim Hall, Cabinet Member for Change & Efficiency	Paul Jennings 020 8541 9986 Julie Fisher, Strategic Director for Change & Efficiency Paul Brocklehurst, Head of Information Management and Technology		Report	New
29/06/10	Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member decision) Part 2	Cabinet	Tim Hall, Cabinet Member for Change & Efficiency	Steve Evans 020 8541 9327 Julie Fisher, Strategic Director for Change & Efficiency Alison Braithwaite, Head of Estates Planning & Management	Local Members	Report	

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Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
CAE	BINET MEM	BER DECISIONS -	5 JULY	2010				
05/07/10	Budget Report	To approve the revenue budget virements and capital reprofiling	Cabinet Member	Relevant Cabinet Member (in consultation with David Hodge, Deputy Leader)	Kevin Kilburn / Verity Royle 020 8541 9207 / 9225 Julie Fisher, Strategic Director for Change & Efficiency Phil Walker, Head of Finance		Report	

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05/07/10	Approval of Schools' Deficits 2010/11	Schools seeking approval for a deficit in excess of 5% of their budget must gain approval of the Cabinet Member	Cabinet Member	Peter Martin, Cabinet Member for Children and Learning	Lynn McGrady 020 8541 9212 Andy Roberts, Strategic Director for Children, Schools and Families Nick Wilson, Deputy Director Schools, Colleges and Learning	Report	New
05/07/10	Meadow Primary School - Business case for Primary Capital Programme Project	To approve the business case for Meadow Primary School (one of the schools in the Primary Capital Programme)	Cabinet Member	Tim Hall, Cabinet Member for Change & Efficiency	John Farrer 020 8541 8659 Julie Fisher, Strategic Director for Change & Efficiency Alison Braithwaite, Head of Estates Planning & Management	Report	

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05/07/10	Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member decision)	Cabinet Member	Tim Hall, Cabinet Member for Change & Efficiency	Steve Evans 020 8541 9327 Julie Fisher, Strategic Director for Change & Efficiency	Local Members	Report	
		Part 2			Alison Braithwaite, Head of Estates Planning & Management			

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Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
CAE	SINET –13	JULY 2010						
13/07/10	Heathrow Airtrack: Objection to the Transport and Works Order 1992	To agree the information or mitigation measure required for each objection to allow the County Council to review whether to withdraw or sustain the objection to the Heathrow Airtrack scheme up to the Public Inquiry. To delegate authority to negotiate and agree with the promoter of the TWA the resolution of objections following this report and prior to the Public Inquiry. To agree that the County Council prepare and present at the Public Inquiry should the objections not be resolved, taking into account the resource implications involved.	Cabinet (Council 21/07/10)	lan Lake, Cabinet Member for Transport	Lyndon Mendes 020 8541 9393 Trevor Pugh, Strategic Director for Environment & Infrastructure lain Reeve, Head of Transport for Surrey	Relevant select committees and local committees	Report	

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13/07/10	Review of local bus services in Surrey: Decision on School Special Services	To note the results of the Bus Review School Special consultation process, both phase 1 (Autumn 2009) and phases 2/3 (April - June 2010) To note the options discussed with schools for alternative provision or travel options where school services have to be withdrawn To agree which school services, if any, in all three phases should be subsidised from September 2011	Cabinet	lan Lake, Cabinet Member for Transport	Peter Wylde 020 8541 9925 Trevor Pugh, Strategic Director for Environment & Infrastructure lain Reeve, Head of Transport for Surrey	CLT, relevant local committees, Education, Learning and Development Select Committee, Transportation Select Committee	Report plus annexes	
13/07/10	Review of the response to the severe winter weather	To consider the report of the Safer and Stronger Communities and Transportation Select Committees and decide whether changes should be made to improve the County Council response to severe winter weather	Cabinet	Relevant Cabinet Members	Nicola Morris 020 8541 7198	Local Committees	Report	Moved from 18/05/10

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13/07/10	Safeguarding in Surrey: Annual Report of Children's and Adults Services	To receive the annual reports from the Local Safeguarding Children's Board and the Surrey Safeguarding Adults Board	Cabinet	Mary Angell, Cabinet Member for Children and Families / Michael Gosling, Cabinet Member for Adult Social Care	Caroline Budden 01372 833400 / Linda Stewart 01372 833523 Andy Roberts, Strategic Director Children, Schools and Families / Sarah Mitchell, Strategic Director Adult Social Care	Report	
13/07/10	Leading the Way – Q1 Business report 2010/11	To review the Council's overall progress at the end of the quarter on performance, finance, risk, workforce issues and customer feedback so that any necessary remedial actions can be agreed	Cabinet	David Hodge, Deputy Leader	Tim Yarnell 020 8541 7047 Susie Kemp, Assistant Chief Executive Liz Lawrence, Head of Performance and Audit	Report supported by 1 page corporate report card, Strategic Risk Register, key financial information	New

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13/07/10	Public Value Review Programme – year 1 report	To consider and endorse the progress made in year 1 of the Public Value Review programme	Cabinet	David Hodge, Deputy Leader	Justin Newman 020 8541 8750 Susie Kemp, Assistant Chief Executive Liz Lawrence, Head of Performance and Audit	CLT	Report	
13/07/10	Public Value Review of Waste Management and Minimisation / Re-cycling	To approve the recommendations of the Public Value Review of Waste Management and Minimisation	Cabinet	Lynne Hack, Cabinet Member for Environment	Philip Trumble 01483 519278 Trevor Pugh, Strategic Director for Environment & Infrastructure Roger Hargreaves, Head of Environment	CLT, Environment and Economy Select Committee (22/04/10), Surrey Borough and District Councils	Report	Moved from 18/05/10

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13/07/10	Transfer of Adult Social Care Service contracts from YMCA London South West to the proposed new purchaser of the Summers and Langdown House, West Molesey	To approve the transfer of the current service contracts from YMCA to the new purchaser Part 2	Cabinet	Michael Gosling, Cabinet Member for Adult Social Care	Dina Bouwmeester 020 8541 9716 Sarah Mitchell, Strategic Director for Adult Social Care Dave Sargeant, Assistant Director - Personal Care & Support	Residents, relatives, Trade Unions, Local Members, YMCA London South West	Report	Moved from 29/06/10
13/07/10	Libraries IT Procurement	To agree the approach outlined on the proposed procurement and to seek approval to proceed with the consultation with the expected preferred bidders at that point	Cabinet	Tim Hall, Cabinet Member for Change & Efficiency / Denise Saliagopoulos Cabinet Member for Community Services and the 2012 Games	Val Head 020 8541 8929 Julie Fisher, Strategic Director for Change & Efficiency Paul Brocklehurst Head of Information Management and Technology		Report	

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13/07/10	Business Removal Services Contract	Following an OJEU tender process, approval is required to award a new contract for the Business Removal Services	Cabinet	Tim Hall, Cabinet Member for Change & Efficiency	Zoran Kahvo 020 8541 9785 Julie Fisher, Strategic Director for Change & Efficiency Alison Braithwaite, Head of Estates Planning & Management		Report	New
13/07/10	Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member decision) Part 2	Cabinet	Tim Hall, Cabinet Member for Change & Efficiency	Steve Evans 020 8541 9327 Julie Fisher, Strategic Director for Change & Efficiency Alison Braithwaite, Head of Estates Planning & Management	Local Members	Report	

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PLEASE NOTE THERE ARE NO MEETINGS OF THE CABINET IN AUGUST

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Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
CAE	BINET MEM	BER DECISIONS -	· 15 SEPI	EMBER 201	0			
15/09/10	Budget Report	To approve the revenue budget virements and capital reprofiling	Cabinet Member	Relevant Cabinet Member (in consultation with David Hodge, Deputy Leader)	Kevin Kilburn / Verity Royle 020 8541 9207 / 9225 Julie Fisher, Strategic Director for Change & Efficiency Phil Walker, Head of Finance		Report	

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15/09/10	Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member decision)	Cabinet Member	Tim Hall, Cabinet Member for Change & Efficiency	Steve Evans 020 8541 9327 Julie Fisher, Strategic Director for Change & Efficiency	Local Members	Report	
		Part 2			Alison Braithwaite, Head of Estates Planning & Management			

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Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
CAE	SINET – 28	SEPTEMBER 2010				_		_
28/09/10	Libraries IT Procurement	To approve the award of a contract to the preferred bidder following the evaluation and competitive dialogue procurement process	Cabinet	Tim Hall, Cabinet Member for Change & Efficiency / Denise Saliagopoulos Cabinet Member for Community Services and the 2012 Games	Val Head 020 8541 8929 Julie Fisher, Strategic Director for Change & Efficiency Paul Brocklehurst Head of Information Management and Technology		Report	New

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28/09/10	Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member decision)	Cabinet	Tim Hall, Cabinet Member for Change & Efficiency	Steve Evans 020 8541 9327 Julie Fisher, Strategic Director for Change & Efficiency	Local Members	Report	
		Part 2			Alison Braithwaite, Head of Estates Planning & Management			

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CABINET 2010/2011

Name Portfolio

Dr Andrew Povey LEADER

Mr David Hodge DEPUTY LEADER

Mrs Mary Angell CHILDREN AND FAMILIES

Mr Michael Gosling ADULT SOCIAL CARE

Dr Lynne Hack ENVIRONMENT

Mr Tim Hall CHANGE AND EFFICIENCY

Mrs Kay Hammond COMMUNITY SAFETY

Mr Ian Lake TRANSPORT

Mr Peter Martin CHILDREN AND LEARNING

Mrs Denise Saliagopoulos COMMUNITY SERVICES AND THE 2012 GAMES

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ADDITIONAL ITEMS FOR FORWARD PLAN

JUNE 2009 -SEPTEMBER 2010

DATE OF MEETING: 29 June 2010

CABINET

Item 1

TITLE: REVIEW OF STUDENT FARE CARD SCHEME

KEY ISSUE:

For the 2010/11 academic year, agree the funding and charges for the :

- Student Fare Card Scheme Bus, and
- Student Fare Card Scheme Rail

REPORT AUTHOR:

David Ligertwood, Transport for Surrey, Tel. no. 020 8541 9323

Item 2

TITLE: PUBLIC VALUE REVIEW:WASTE MANAGEMENT AND MINIMISATION / RE-CYCLING

KEY ISSUE:

To approve the recommendations of the Public Value Review of Waste Management and Minimisation.

REPORT AUTHOR:

Philip Trumble, Tel no. 01483 519292